

**PERSONNEL**

25X1A

### **EMPLOYEE MOTIVATION SURVEYS**

1. Beginning in January 1962 the Office of Personnel will conduct a series of surveys among employees to obtain at first hand their views concerning the Agency's personnel policies and practices. These surveys will focus on known problem areas and will attempt to positively identify the factors, favorable and unfavorable, that affect employee motivation.
2. Employees will be interviewed by officers of the Office of Personnel under conditions that will assure nonattribution of their views and comments. Individuals to be interviewed will be selected at random and will be contacted directly by the interviewing officers.
3. Information gathered by these surveys will provide a factual basis on which decisions relevant to the Agency's system of personnel management can be made. Operating officials, supervisors and employees are urged to cooperate fully in the successful development of this program.

**FOR THE DIRECTOR OF CENTRAL INTELLIGENCE**

**L. K. WHITE**  
**Deputy Director**  
**(Support)**

**DISTRIBUTION: All Employees**